

	Meeting Minutes Pax Christi Monthly Council Meeting	COMMUNITY COUNCIL
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Council:	Community Council
Meeting Date:	September 21, 2021
Minutes Prepared By:	Carol Bishop & Phyllis Olson

Attendees:	Fr. Mike Byron	Bruce Koehn
	Carol Bishop	Mary Frances Messer
	Karen Wilder	Shari Steffen
	Barb Hokanson	Tish Osborn
	Mary Lanners	Clarissa Lobo
	Patricia Hughes Baumer	Brad Schleif
	Phyllis Olson	Carolyn Zucker
Absent:	Jeanne Roffee	Mary Lillicrap

Call to Order: Meeting called to order at 5:45 pm by Phyllis

Approved Last Month Minutes: Minutes of the August 17 minutes were approved

Approved Revisions: N/A

1. Group Photo

All members were available for a group photo taken outside by Andrea Ward.

2. Introduction of Patricia Hughes Baumer & Carolyn Zucker

Patricia and Carolyn, unable to be at the August meeting, briefly introduced themselves. It is hoped that the Council will have additional time to get to know one another at the November Retreat.

3. Leadership Guide and Online Toolbox Contents

Phyllis distributed copies of the Leadership Guide to those who didn't have a copy from the previous year. She stressed the importance of reading and using the excellent online Leadership Tools prepared by the Lay Leadership and Development Council to assist in our responsibilities as lay leaders. She asked Clarissa Lobo to relay the Community Council's appreciation for the time and work they put into developing these tools.

4. Introduction to Communal Discernment and Consensus

Phyllis explained that we would use a communal discernment or a consensus process for the question before us regarding the request to Fr. Mike from the Trish Vanni on behalf of the Charis Ecumenical Catholic Community (ECC). Phyllis described the process as different from a business meeting where an action is determined by a motion, a second and a vote. Phyllis explained that communal discernment is a process that helps us listen for, or discern, what God desires from those who are participating. Communal discernment allows everyone's voice to be heard in a thoughtful, respectful manner. The group relies on the Holy Spirit who is present and acting through each person. The group seeks to agree upon the action by including the wisdom of everyone in the group.

Consensus or communal discernment is used for important issues that might impact the whole parish. Phyllis explained that as a Council member we are entrusted with having a "keen eye for the common good." When the Council discerns a decision, because we are an advisory Council, we make a *recommendation* to Father Mike and the Executive team. It is not the Community Council's (CC) role to make decisions that are policy or governance related. The CC is responsible for visioning related to the strategic plan and for the review and approval of the budget.

Phyllis walked the Council through the *6 Steps of Ignatian Discernment* that was prepared as a handout. She also stated that when we engage in a discernment process that we should do so using the lens of Pax Christi's Mission and Values, which was also included as a handout, in helping to determine the direction.

5. Prayer and Discernment Process

The discernment process began with *A Prayer to Start a Decision-Making Meeting*. Before beginning the process, Fr. Mike gave relevant data related to Pax's historical and present use of Pax Christi's space to other groups.

Each Council member, (absent the two trustees, Fr. Mike and Carol, who are non-voting members of the Council), was asked to answer the question: "If you and you alone needed to make the decision to grant/not grant the ECC use of space in our building, what would you decide and what in our Mission and Values informed your response?"

Individuals cited Pax Christi's values of Inclusion, Justice, Stewardship, Spiritual Growth, Justice and "*All are welcome*" as influencing their affirmation for this proposal. Concerns of possible confusion on the part of parishioners, losing parishioners and concerns about the Archdiocese were also expressed. The group did come to a consensus that they offered to Fr. Mike and the Executive Team along with the concerns of some in the group for their consideration, deliberations and next steps. The Executive Team will report back to the CC in October, if possible. Fr. Mike expressed appreciation for the discernment process used to guide the discussion and the recommendation made to the Executive Team.

6. Miscellaneous

- The CC agreed to hold the December Council Meeting on **December 14** rather than December 21 due to the closeness to Christmas
- CC Prayer for October: Brad Schleif; Shari Steffen for November

Next Meeting October 19, 2021



Meeting Minutes
Pax Christi Monthly Council Meeting

**ARTS, CAMPUS,
 & GARDENS**

Council:	Arts, Campus and Garden Council	
Meeting Date:	September 21, 2021	
Minutes Prepared By:	Kate Hanson	
Attendees:	Tish Osborn	Tony Anderson
	Tom Scheller	Kate Hanson
	Pat Nault	Renee Lubratovich
	Ken Reineccius	Paul Cress
	Dan Ward	
Absent:	Kevin Roth	

Opening Prayer: Kate Hanson

Call to Order: Time: 7:35 by Tish Osborn

Approve Last Month Minutes: Moved to accept by Paul Cress, seconded by Tony Anderson

Approved Revisions: N/A

Topic: Community Council Report – Tish-

Discussion: Tish reported on the Community Council discussion concerning The Ecumenical Community. Please see the Community Council minutes for more information.

Also, due to Christmas preparations the December 21st council meetings have been changed to December 14th.

Topic: Rebranding and Signage design project- Ken and Tish

Discussion: Ken brought samples of laser signs with a brown foreground and white background with the green leaf logo. He noted the importance of using a consistent font and type size. Members responded positively and discussed the need for a leader of this work. The Hard Hat committee is a possible source. Tish noted the importance of adding Braille to each sign. Ken asked the group to think further about the signage and to share our ideas.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Train someone to use the software and laser sign machine	Ken	October
Research the installation of Braille on signage	Pat Nault	October

Topic: Elevator Modernization Project- Ken

Decision: Pax has accepted the bid of MN Elevator Co. in Mendota Heights to repair the two elevators for a cost of \$157K. The timing will depend on the trade worker's availability (approx. 3 weeks). Ken hopes to wrap up this key project before he leaves his position in Dec.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
MN Elevator Co. to begin work on Pax elevators	Ken	End Oct./early Nov.

Topic: Status of miscellaneous projects – Ken and Tish

Discussion/ Decisions:

1. **Entrance 7 fascia** - Pax must hire a contractor to complete this job.
2. **Arborvitae removal** - Professionals will remove these dying bushes outside of the chapel.
3. **Hard Hat Group of Volunteers** - This group can perform only non-trade work. They are listed on Flocknote or can be contacted through Ken. He asked for volunteers to take the lead for projects. Ken will also be able to provide any on-site materials available. An example of the work the Hard Hats group can complete is refurbishing pews.
4. **Staff changes** - Ken's position will be divided into two jobs: an officer manager and a building manager. IT, mail crew, front desk volunteers will now fall under the new office manager's responsibilities.
5. **Honey bottling** - This job is completed for the year, and bottles are now for sale.
6. **Replacement of terraced area west of social halls** - The wood is rotting and the area is unsightly. The existing terrace and steps must be removed, redone, and landscaped. Ken suggested that a myriad of possibilities exist for improving this area. Tish emphasized the importance of safety and tying the area into the new gardens. She also mentioned the search for a tree trunk sculptor to design an image of St. Clare in a garden. The group decided to table this terrace project for now as it needs further planning and may take a year or two to complete.

Topic: Sub Groups for the ACG Council - Ken and Tish

Discussion /Decisions: The need for council member to lead or to be the liaison to certain groups was discussed and members volunteered.

1. **Art Committee:** Pat Nault
2. **Building Maintenance Team:** No decision
3. **Gardeners:** Paul Cress and Tony Andersen
4. **Hard Hat Group:** Dan Ward
5. **Indoor Plant Care:** Kate Hanson
6. **Spring Clean-up:** Paul Cress

Topic: Further Miscellaneous Items - Tish and Ken

Discussion /Decisions: Campus/Gardening: Pax will be losing its weed control contractor in the near future and will need to be replaced. For now, Renee and Paul will pull the weeds in the rock gardens between doors 3 and 1. Tish broached the idea of a "shovel / seeds" group for gardening in the future. Ken said something similar already exists in Flocknote, but it is underutilized. Tom Scheller and Tish will spearhead the gardening needs for the future and hope to hire a gardening coordinator.

Ken suggested that all of us should research and use groups listed in Flocknote. He added that covid protocols have halted much of their activity these past months, and that we still need to follow CDC guidelines with our volunteers and work moving forward.

Tish has found several round pieces of wood to be used for future projects that will need to be picked up in Chaska. Dan volunteered the use of his pick-up truck and Kate volunteered her husband John to help.

Ken presented an analysis of Pax's Energy costs from May of 2010-2021. The chart showed baseline costs and current costs showing tremendous positive changes in areas of consumption as Pax moves toward green energy goals.

In summary, Ken and Tish noted that this ACG Council must to be adaptable because our work is constantly in flux due to the weather, landscape changes, volunteers, materials, and immediate versus long-term needs. Both felt tonight's meeting was quite productive and urged members to contact them with any questions or concerns particularly about their new responsibilities.

Adjournment: Moved to adjourn -8:47

Scribe/Prayer schedule for future meetings: October 19- Paul Cress

November 16 – Tony Anderson

December 14 – Tom Scheller



Meeting Minutes
Pax Christi Monthly Council Meeting



Council:	Care and Support Ministry	
Meeting Date:	September 21, 2021	
Scribe:	Carolyn von Weiss	
Attendees:	Phillis Bennett	Carolyn von Weiss
	Mary Boerner	Mary Lou Alesso
	Lisa Schuette	Anita Lang
	Jean Thoresen-Director Care and Support	Marge Dubbelde
Absent:	Mary Lillicrap	

Opening Prayer/Reflection: “The Art of Accompaniment” by Bill Huebsch Pages 8-10 - Introduction. Council Members shared their reflections about the readings.

Call to Order: Meeting called to order at 7:36 pm by Marge Dubbelde.

Approve Last Month Minutes: Anita moved to accept August minutes; Mary B seconded

Approved Revisions: N/A

Community Council Update: Council members will review Community Council minutes.

Directors Report: Jean 10 minutes

Care Center Ministry - Discussion focused on challenges related to recruiting, engaging, and training new ministers for Pax Christi’s nine Care Centers. Council explored potential creative ideas, which included a hybrid approach to the two-and one-half hour training sessions.

Care and Support Guidebook: Any outstanding questions – Marge 10 minutes: Marge and Jean responded to and clarified questions. Modifications made as needed.

Identify Initial Key Challenge: All – 30 minutes: Council members reviewed the Essential Ministries relevant to Care and Support. After a discussion around the four pre-selected strategic plan key challenges, members chose “Inspiring Service and Ministry” for Care and Support focus on in the upcoming months.

Next Meeting Date: October 19, 2021

Adjournment: Carolyn moved to adjourn the meeting. Mary B. seconded the motion. Meeting adjourned at 8:42 pm.



Meeting Minutes
Pax Christi Monthly Council Meeting

Communications

Council:	Communications Council	
Meeting Date:	September 21, 2021	
Minutes Prepared By:	Nicholle Check	
Attendees:	Sara Byerley	Brad Schleif
	Andrea Ward (Director)	Nicholle Check
Absent:	Dave Wagner	

- Opening Prayer:** Brad led the group in the Prayer for Diversity and Inclusion (based on Galatians 3:28)
- Call to Order:** at 7:01 p.m. by Brad
- Approve Last Month Minutes:** Moved to accept by Nicholle, seconded by Sara.
- Approved Revisions:** N/A
- Opening Activity:** What is your favorite concert?

Topic: Community Council meeting update/Brad

Discussion:

- Note: December meeting moved to December 14 instead of December 21
- See Community Council notes for details

Topic: Director updates/Andrea

Discussion:

- Andrea worked with vendor to update paxchristi.com with new colors and brand/logo
- Stewardship renewal materials (pamphlet, generosity report, flags outside entrance #3, envelopes) will be in place in October; all communication will highlight new brand/logo rather than a new stewardship image/theme for 2021
- September magazine delayed (in parishioner households late-September); delay is an isolated issue
- October magazine/generosity report on track to be in homes first week of October; challenges: how do we convey the generosity of parishioners during Covid without underscoring the changes due to the pandemic?
- Challenges of how to communicate our protocols/responses without setting up an us/them or political discussion; some of the language we are using: this is the policy for now (we are constantly assessing and discussing); always

sharing who we are using as our sources (MN DOH and CDC); recommend message from Father Mike/Executive Committee be repeated about process used to make Covid-related decisions

- Next big project: moving Pax Christi magazine to quarterly edition and bringing back a weekly printed bulletin; how do we address all needs – some want digital; others want hard copy; how do we best meet the communications needs of majority within our staff time?

Topic: 2021-2022 Communications Council goals

Questions and Discussion:

- How do we distribute communications tasks (specifically, writing) among our staff and a group of volunteers?

Andrea has put out a call in the community looking for writers and editors; Andrea is meeting with this group next week. Goal is that, between the change in magazine frequency and this writing/editing group, Andrea will have more time to communicate via social media channels (e.g., Facebook, Instagram).

- How do we help staff and other volunteers communicate the basics about programming, events, topics? Can we have a group of “reporters” who gather and then write about programming and events? Andrea trains new staff about proper use of Promote forms to gather basic information.
- How do we develop a traditional bulletin to meet the needs of visitors and others who want hard copies? Also want to repurpose copy so this is not a new publication. What about our commitment to digital publications (saving paper)?
- **Need to update Style Guide and add a User Guide.** Can we hold a communication “summit” with experts in the field? Possibly present at a Pax Christi staff meeting.
- **Communications programming?** Saint John’s Bible, for example. How could each of our ministry areas participate?
- **Outreach programming?** How do we reach out to the larger community with some of our already popular parish events (e.g., Blessing of the Animals)?

Adjournment: Moved to adjourn by Sara, seconded by Nicholle, at 8:37 p.m.

Scribe schedule for meetings:

September 21 - Dave

October 19 - Nicholle

November 16 - Sara

December 21 - Dave

January 18 - Nicholle

February 15 - Sara

March 15 - Dave

April 19 - Nicholle

May 17 - Sara

June 21 - Dave



Meeting Minutes
Pax Christi Monthly Council Meeting

Finance and Development

Council:	Finance & Development Council	
Meeting Date:	September 21, 2021	
Minutes Prepared By:	Lindsey Perkins	
Attendees:	Mark Chronister	Jerry Marick
	Jay Jensen	Bruce Koehn, Trustee
	Bill Kozik	Sandy Towey
	Lindsey Perkins	Jeff Schuh
	Sue Fier, Finance Director	Zach Wallace
Absent:	Jeanne Roffee	
Guest:	Patricia Baumer	

Call to Order: 7:34pm by Mark

Approve Last Month Minutes: Motion to accept by Jay, seconded by Zach, motion passed

Community Council Report: Bruce reported on the Community Council meeting. Details will be contained in the minutes of the Community Council.

Discussion: Mark brought up that Jeanne forwarded our responses for their consideration.

Topic: Financial Review – Lindsey reviewed the August financials.

Discussion: All was in order but one check >\$10k was missing a double signature. Sue is addressing this by updating the process for obtaining double signatures.

Topic: Investment Review

Discussion:

1. Jeff walked through return results for the month of August: Stonebridge: -0.17%, Vanguard: 3.31% for a total portfolio return of 0.52%, Endowment Fund 2.03%. There were no questions.
2. Investment policy review for when the equity market significantly corrects downward- Jerry, Zach, and Jeff (members of the Investment Committee) got together to propose a new policy. Jeff had previously emailed the proposed policy and supporting schedule to the Finance Council to review ahead of the meeting. Jeff walked through the policy for the group (outlined below).
 - a. Market decline that reduces the equity position of each account respectively to 35% or lower.
 - b. Systematic investment of \$5,000/month into the Capital Reserve Account and/or \$3,000/month into the Leadership Development Account

- c. Stopping the monthly investment when the equity ratio reaches 40% for each account respectively
 - d. As with the 45% maximum equity ratio, the review would be performed at the beginning of each month, using the prior month-end statement balances for analysis purposes
- Mark asked what the methodology was for determining the dollars and the time period. Jeff- It was based on dollar decreases and sizes for each account. Zach added that since the accounts (Leadership and Capital Reserve) are different sizes, they chose an amount that would help the accounts stay in lockstep.
 - Bruce added that the funds in the Capital account are from one donor and they asked that the funds last for 10 years. Jerry brought up, that this account (Capital Reserve) is still up from a year ago after being used for the purchase of the sound system (~\$129k) and deposit of \$60k for the new elevators and numerous smaller items. Sue – on the net asset pages, Capital Reserve temp restricted (the donor gave us \$1.5M) the gains don't have to be used for capital rather they're Board designated.

Jeff and Sue clarified that this is a process change and does not need Community Council review or approval. Jeff made a motion to accept the *Policy to Invest into the Equity Market Following a Market Decline*. Lindsey seconded, motion pass unanimously.

3. The Stonebridge General Cash Management Account (“GCMA”) has grown and currently exceeds the cost of operating the parish for a full year. It’s been discussed that we should consider investing a portion of the GCMA into the equity market. Jerry, Zach and Jeff met to look at different scenarios for this. They created a model that was sent to all Finance Council members prior to the meeting. The model was discussed by the Council and questions were answered. Per the model *General Cash Mgmt. Equity Investment Analysis*, a 20% Equity Ratio in the GCMA would bring the Pax Christi Equity Ratio to conservative 30.57% for the entire Pax Christi Investment Portfolio.

It was noted that the Risk Tolerance for the GCMA in the Investment Policy would need to be amended to Income and Growth replacing Income and Short Term Liquidity, and this would go to the Community Council for approval. Jeff made the following motion:

- A.) The Risk Tolerance for the GCMA be updated in the Investment Policy to "Income and Growth" (currently states Income and Short Term Liquidity) (Page 6, Section IV)
- B.) Up to 20% of the GCMA be invested in equity securities (VFTAX)
- C.) The Finance Director will be authorized to open an account at Vanguard for GCMA and a monthly systematic investment of \$20,000 be invested into VFTAX until an equity ratio of 20% is reached. Excluding income and mark to market adjustments, would take about 27 months to reach the 20% equity ratio.
- D.) Finance Director would transfer \$100,000 from the Stonebridge fixed income account to the Vanguard account every 5 months to fund the monthly equity investments.

Motion was seconded by Bill. Motion was passed unanimously.

Decisions: 2 decisions for Investment Policy changes, outlined below

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Confirm the date that the Capital Reserve account fund was donated because the donor asked that these funds last for 10 years	Sue	Before October meeting
Investment policy rewording or redlining for review by Community Council	Jeff	Before October meeting

Topic: Capital Improvements

Discussion: Jay had a chance to walk through the building with Ken Reineccius, Director of Operations. Ken has tendered his resignation effective December 31, 2021 so the sooner they can find someone to replace Ken, so the transition can begin, the better. Ken is extremely knowledgeable and it's going to be important to find someone to take over. He brought up that the building was built in 3 phases (1. Worship space— done well, 2. Back area of the worship space and lower level – not done well, 3. The wing with meeting rooms and gymnasium (north side of building)— built very well). Jay asked Ken what keeps him up at night – the wood retaining walls on the west side of the building. Wood retaining walls typically have a short useful life. Retaining walls are expensive so this will be upcoming. Jay and Ken felt there is a need for a capital needs assessment – this will point out short and long term needs for the building. We don't have a plan for our liabilities currently and this is a big weakness. It would be a good idea to hire a consulting firm to perform this assessment. Jay asked which would be the appropriate Council to solicit proposals for the capital needs assessment and Jeff thought it would be Arts, Campus and Gardens Council. Mark asked who would be the appropriate person to talk to Ken and request he move forward in soliciting proposals for a capital needs assessment. Sue said she thought that right now their priority is going to be to hire a new person and have them involved in the needs assessment, but she will follow up with Ken. Jay's ballpark estimate of the cost is ~\$10-\$15k.

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Follow up with Ken to make sure a Capital Needs Assessment is on his radar	Sue	Before October meeting

Topic: Bremer Bank Meeting

Discussion: Bill – our new contact at Bremer Bank was impressed with where we are and Pax doesn't have any current needs besides the line of credit that we are renewing.

Jerry asked what's the expiration on the line of credit. Sue will be checking to confirm the expiration date; the dollar amount is \$500k.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Checking on the expiration date of the line of credit	Sue	Before October meeting

Topic: Annual Stewardship Renewal

Discussion: Sue – we’ll be sending out renewal cards to a little over 3k households, this is used for budgeting and it’s also a chance for families to reflect. We’ll have results to report by November

Topic: New Business

Discussion: We have a parishioner who made a charitable stock donation, value was about \$100k. The stock was delivered to the Pax account at RBC and liquidated. RBC charge a commission of ~\$2,500 for this trade.

Sue looked for guidance wondering if the commissions we’re paying RBC are in line with what we should be paying. Jeff suggested that Pax could do this at Stonebridge in our existing brokerage account for a much better price, probably no cost, at most \$30. Lindsey – account delivery information to make a stock donation has been provided by contacting Sue.

Sue will contact Stonebridge to see if they can perform this service for Pax and at what cost.

Discussion: A parishioner was inquiring if she could donate her home to Pax – she’s going to put this into her will because no one in her family wants the house. There is a Gift Policy and we need to run this by the gift acceptance committee for example, if someone tried to donate a gas station with leaking pumps we would have the ability to decline that gift. Sue – asked Sandy does this come into play now? They agreed that this comes into play at the time of death.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Looking into moving our stock donations from RBC to Stonebridge	Sue	Before October meeting
We need to pass the “house gift” onto the gift acceptance policy	Bruce	Before October meeting

Adjournment: Motion to adjourn by Mark, seconded by Jerry, time 8:35pm



Meeting Minutes
Pax Christi Monthly Council Meeting

Justice Council

Council:		Justice		
Meeting Date:		September 21, 2021		
Minutes Prepared By:		Hilda Green		
Attendees:	x	Joan Howe-Pullis, Staff	x	Mary Lanners (Chair)
	x	Wayne Ward	x	Miriam Porter
	x	Cecilia Cervantes	x	Martha Petry
	x	Hilda Green	x	Angela Senander
	x	Pat Hanson		
Absent:		Miriam Porter		

Opening Prayer:

Lord, make me mindful of our vocation
that we make no excuses in the face of injustice and oppression,
that we may see the suffering of those who are crucified today,
so that you don't condemn us. For if we have not done for the least, we have not done for you.
"As We Discern our Vocation" by: Charles Amjad-Ali (Just Faith)

Call to Order: Time: 7:50 pm, by Mary Lanners

Approve Last Month Minutes: Moved to accept by Mary Lanners, seconded by Joan Howe-Pullis

Approved Revisions: N/A

Topic: Tool Box

Discussion: Need Communications Council members to review and provide feedback on the Tool Box

Decisions: Mary passed sheets for Tool box and Mission Statement/Values of Pax Christi. Toolbox document contains information on how to write out minutes, and other topics.

We need clarification on Lay Leadership values.

Action Item(s) Tool Box

Action Item(s)	Owner	Target Date
Tool Box: Review to write out minutes etc.	Mary Lanners	9-21-21

Phyllis Olson needs 10 days before the monthly meeting to add a topic so she has time to prepare for the monthly CC meeting.		
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Discussion: Photos of Councils.

Decisions: Justice Council photo will be taken on Thursday 9/23 at 5:00 pm. It will be a Zoom screen shot. It will take only 3 minutes. Joan will send the link.

Action Item(s) for this Topic Zoom Photo?

Action Item(s)	Owner	Target Date
Photos will be taken of all councils tonight, since we are hybrid, do members want to do a Zoom screen shot since Martha is in Michigan?	Mary Lanners	9-21-21

Topic: Sr. Helen Prejean

Discussion: Make Sr. Helen Prejean’s Justice event available to view or for those who missed it.

Decisions: We are looking for a secure way to give this information out. For now, we are allowed to share it.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Sr. Helen Prejean Justice Speaker event: Phyllis Olson would like me to write a blurb in the weekly e-News where people can watch the Justice Speaker Event from September 8 and other events recorded.	Mary Lanners	9-21-21

Topic: Open Arms Justice Speaker Events

Discussion:

Decisions: It will be a Zoom presentation on Oct. 13th from 7:00 to 8:30 pm. Andrea will amend the promotion to have the opportunity to watch it later, if necessary.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
October 13- Open Arms Justice Event: Danielle Brady will speak about Food Insecurity and how it affects the poor and racial inequity. Q&A to follow the talk.	Mary Lanners	9-21-21

Discussion: Justice Speaker: Ron Case, Eden Prairie Mayor and panel.

Decisions: This initiative has been going on for 18 months. During the presentation we will learn about the process they are going through and their goals. It will be a Zoom presentation on November 10th from 7:00 to 8:30 pm.

Action Item(s) for this Topic: Racial Equity

Action Item(s)	Owner	Target Date
Racial Equity in Eden Prairie	Joan	9-21-21

Topic Description: March 9, Justice Speaker IPL

Discussion: Charissa Verdoon from Interfaith Power and Light: Faith and the Environment. Present relationship between the climate and the environment and connections to faith.

Decisions: This will be a Zoom presentation on Oct. 9th from 7:00 to 8:30 pm

Action Item(s)	Owner	Target Date
Charissa Verdoon will speak October 9 on Faith and the Environment.	Mary Lanners	9-21-21

Topic Description: Other Speakers – Normandale students’ panel

Discussion: Still under discussions.

Decisions: This will be a Zoom presentation from 7:00 to 8:30 pm. **Date pending**

Action Item(s)	Owner	Target Date
Normandale Community College students’ panel presentation on incarcerated parents and their impact on their children?	Martha Petry	9-21-21

Topic Description: Other speakers – Social & Racial Justice Presentation

Discussion: Angela will contact Yohuru Williams, PhD, about the possibility of speaking on Jan 12th or Feb. 9th

Decisions: This will be a Zoom presentation from 7:00 to 8:30 pm, date pending

Action Item(s)	Owner	Target Date
Angela suggested a justice speaker from the University of St. Thomas, Yohuru Williams, PhD.	Angela Senander	9-21-21

Discussion: Mission-Orientated Mask Policy to Promote Justice

Decisions:

Action Item(s); Advocating for the faith community here at Pax Christi/ to Following CDC guidelines.

Decisions: Angela read the e-mail sent to the Justice Council on 9/14/21 appreciating the Executive Board’s recognition of the circumstances that call for wearing masks at Pax Christi and need to follow CDC guidelines as an expression of love of neighbor, and advocated for a more communal commitment to this through a mission-oriented mask policy. Everybody in the meeting unanimously recommended that the Executive Committee issued a mission-oriented mask policy to implement CDC guidelines during Covid Pandemic. Angela will draft the recommendation based on the discussion. She will have it ready by 5pm on Thursday, 9/23/21. It will be approved electronically by the Justice Committee.

Action Item: Mask Policy/Pandemic

Action Item(s)	Owner	Target Date
Work with the Executive Committee to develop a mask policy during the Covid Pandemic.	Angela Senander	9-21-21

Action Item(s); Petition Catholic Climate Covenant

Decisions: Peg shared with the group some of the resources that she recently explored related to our planet and the contamination of our environment:

MnIPL – Key priorities:

1. Clean energy tax credits
2. Clean energy investments
3. Make polluters pay. (Methane fee for the carbon pollution they make, end fossil fuel subsidies).
4. Invest in disadvantaged communities
5. Agriculture and conservation investment

CCC – 3-day Laudato Si webinar on Care for our Common Home. It covered 7 areas:

1. Response to the cry of the earth
2. Response to cry of the poor
3. Ecological economics
4. Simple lifestyles
5. Ecological education
6. Ecological spirituality
7. Community engagement

You can read more on **Godsplanet.us** and please sign the petition.

By 2100, if we don't make changes, our planet could heat up to as much as 8.6 degrees. Our grandkids could easily be around to see this.

Also, Peg requested to give her the go-ahead to present this information to the Community Council to agree on this as our Pax Christi Community.

Full approval of the Justice Committee for the institutional letter. Discussion regarding petition request planned for September 23.

Action Item: Petition to be sent to President Biden and Congress by October 19.

Action Item(s)	Owner	Target Date
Present to the Community Council for approval from the Justice Council. (Letter sent by Flocknote)	Mary Lanners, Joan, Peg Musegades (Environment Justice)	9-21-21

Joan suggested bringing our laptops in the future, to have the meeting hybrid.

Closing Prayer:

Lord, make me an instrument of thy peace:

A peace which comes only through your justice, a peace which looks like true unity with you and your neighbors.

Where there is hatred, let me sow love:

Love that takes risks and crosses borders, love that transforms enemies into friends,

Where there is injury pardon:

Awaken us to injustice, that we may acknowledge our community's sin and seek to make things right.

Where there is doubt, faith:

May we not be tempted by paralysis and despair, but stand firm in the fact that weeping carries the night but joy comes in the morning.

By: Mark and Louise Zwick (Just Faith)

Adjournment: Moved to adjourn by Mary Lanners, seconded by Joan Howe-Pullis, at 9:00 pm

Scribe schedule for meetings:

Send minutes within a week to Mary for everybody to review them.

August 17 - Martha

September 21 - Hilda Green

October 19 - Wayne Ward

November 16 - Miriam Porter

December 21 -

January 18 - Cecilia Cervantes

February 15 -Pat Hansen

March 15 -Hilda Green

April 19 -Wayne Ward

May 17 -Miriam Porter

June 21 -



Meeting Minutes
Pax Christi Monthly Council Meeting

**Lay Leadership Development
& Engagement Council**

Council:	Lay Leadership Development and Engagement
Meeting Date:	September 21, 2021
Minutes Prepared By:	Sheila Ward

Attendees:	Maura Schnorbach
	Jack Kegel
	Lisa Sheldon
	Clarissa Lobo
	Sheila Ward
Absent:	Michelle Wieser

Opening Prayer: Clarissa Lobo

Call to Order:

Approve Last Month Minutes: Moved to accept by Sheila, seconded by Jack

Approved Revisions: N/A

Topic: Discussion: "The Stories We Live" Chapter 1

Discussion:

- Using prepositions to talk about calling makes a huge difference
- Power of community in affirming our skills and gifts leading to a call
- Three types of experiences: acorn, journey and aha moment

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Read chapter 2	All	Oct meeting

Topic: Goal setting for the year

Discussion: Need to finalize the plan in October

- Make the Leadership Grant program more visible to parish
- Build connections with high school youth to engage them in leadership.
- Build a small leadership education course about what would be involved if they get involved.
- It should be focused on working with staff this year as they work on rebuilding.

- Have experience in mentoring.
- Youth fellowship as a way to build community within the generation

- Parish wide retreat on “call” and “discernment” (as part of the Communities of Calling grant).
 - Kathleen Cahalan
 - Late Jan / early Feb
 - Encourage everyone of recognize and respond to their call(s)
 - Music and refreshments?
 - Include resources available to sign up individuals if they are moved to volunteer
 - Reflection on how to deal with constant change
 - What does call look like in a time of change

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
- share our goal to encourage youth to participate in leadership to build the future of the community. Opening conversation with Carol or Scott. - Spend more time on grant process in October Meeting - Oct meeting needs to be on action items and assignments - Review deck on retreat for Oct meeting and come with suggestions and ideas on content / and think about others that would be good to include?	Maura Lisa Lisa/Clarissa All	Complete

Topic: Items for Community Council

Discussion:

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Provide Clarissa feedback on Ecumenical Community request Encourage each council to start thinking early about who would be good prospects for new members in the coming years. LLDE is here to support.	All	



Meeting Minutes
Pax Christi Monthly Council Meeting

Lifelong Faith Formation

Council:	Lifelong Faith Formation	
Meeting Date:	September 21, 2021	
Minutes Prepared By:	Jeanne Carsello	
Attendees:	Scott Brazil	Barb Hokanson (Co-Chair)
	Jeanne Carsello	Patti Christensen
	Jeanene Klecker	Sue Smith
	Gary Shipp	
Absent:		

Opening Prayer: Reading from Henri Nouwen - Scott Brazil

Call to Order: 7:30 pm by Gary Shipp

Approve Last Month Minutes: Moved to accept by Scott Brazil, seconded by Patti Christensen

Approved Revisions: N/A

Community Council Report: Barb Hokanson

Please see community Council Minutes

Topic: Wine Women and Justice Event

Discussion: Patti Christensen reported that the Covid uncertainty makes it unwise to plan this event for November.

Decisions: Wait on this event.

Topic: Faith Formation update

Discussion: Information on the scheduled Faith Formation programs and revised policies for 2021-22 was presented by Scott Brazil.

Faith Formation classes: Covid protocols will continue to be revised according to MDH guidelines as the situation changes. There will not be a virtual option for faith formation classes this year.

Catechists: There are many new people training to be catechists. There are no catechists for the Wednesday evening program at this time.

Women With Spirit Bible study will be all virtual for 2021-22. There are about 50 registered at this time.

Topic: Information on area church youth programs:

Discussion: Jeanene Klecker and Sue Smith reported. TEC programs are not as active as in the past. There are two in the area--New Ulm and Belle Prairie. OLG had a youth retreat in 2019. St. Patrick's had a winter faith retreat. Jeanene might try to visit Grace Church's youth program.

This year Scott will be overseeing and working to rebuild the youth program beginning with getting a sense of what Pax Christi needs right now. He will be working with John Rearden. A goal will be to empower adults to accompany teens on their faith journey.

Decisions: A strong cohort of adults and teens is needed before planning a retreat.

Action Item(s) for this Topic:

Patti Christensen offered to share an article she wrote which was part of the Pax strategic plan update on Youth Ministry.

Gary Shipp asked how LFFC council members could help perhaps by contacting parents. He proposed some steps the council could take.

- 1 Review the strategic plan
- 2 Read Belonging-the art of Accompaniment
- 3 Identify interested parents

Action Item(s)	Owner	Target Date
Continue moving toward setting a specific goal for LFFC	council members	

Topic: A brief discussion was had about the challenge of transitioning new college students to their college's campus ministry.

Discussion:

Decisions:

Gary thanked and welcomed new members to the LFFC council

Adjournment: Moved to adjourn by Gary Shipp, seconded by Scott Brazil at 8:30 pm

Scribe schedule for meetings:

- October 19 -
- November 16 -
- December 21 -
- January 18 -
- February 15 -
- March 15 -
- April 19 -
- May 17 -
- June 21 -



Meeting Minutes
Pax Christi Monthly Council Meeting

Worship Council

Council:	Worship Council
Meeting Date:	September 21, 2021
Minutes Prepared By:	Danielle Trovato
Attendees:	Mary Wood (Chair) Katie Lenius Danielle Trovato Shari Steffen Jacquie Zetting Laurie Youngers Lekha Pauly Beth Neubrech
Absent:	Joe Meuwissen
Guest:	Phyllis Olson, Community Council Chairperson

Opening Prayer: Mary Wood

Call to Order: 7:34 pm by Mary Wood

Topic: Community Council Update (Shari)

Discussion: See Community Council minutes.

Topic: Liturgy and Music Director Update (Laurie)

Discussion: Laurie has met with all of the staff at this point. She also met with the people who run funerals and weddings and the musicians who do the 4pm Sunday masses. They talked extensively about their music choices and adding them to the emails and Flocknote that the choir gets. They also spoke briefly about trading masses with the choir every once in a while. Laurie also said that adding a Youth Choir again is a very real possibility down the road.

Topic: Worship Council Orientation (Mary)

Discussion:

1. We discussed our role in coming back after the pandemic (bell choir, choir, etc.).

2. We spoke about adding a Technology Council. There was a proposal last year that lost some of its momentum. Right now we are relying too heavily on volunteers. However, Pax still needs a staff member in this role as well.
3. We need to fill the open seat on our council. We would love for this to be a youth and or someone who is a part of a different ministry area as right now we have mostly musicians. We also wondered if the youths should have to make a 3-year commitment as this can be difficult for High School students. Can they just be advisors or Ad Hoc members?

Decisions: We are a visioning group. Our role in coming back after the pandemic is to make recommendations to the Executive Council.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
1. Check in with Carol on the status of the Technology Ministry proposal.	Laurie	October Meeting
2. Talk to staff about adding youth to Worship Council for less than a 3-year term or as advisors or ad hoc members.	Laurie	October Meeting

Topic: Return of Choir and Bell Choir

Discussion: We had a very good, very in-depth conversation about this. We discussed small groups, distanced singers, microphone covers, singing permitted at designated masses, should vaccinations be required for all musicians, etc. Laurie had many ideas focusing on what a pathway back might look like. Beth, Shari, and Mary volunteered to blend the decision recommendations with a proposed timeline and steps for the return of the adult and bell choirs over the next several months. The Worship Council will finalize recommendations for leadership at the October meeting.

Decisions: We need a slow reopening plan with a clear and specific timeline.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
An Ad Hoc committee was formed. They will meet on their own and come up with the Timeline and recommendations.	Mary Wood, Shari Steffen, Beth Neubrech	Updates at Oct. Meeting

Topic: Worship Council 2021-22 Goals

Decision: In the interest of time we will discuss this at our next meeting.

Topic: Our Lady of Good Health Celebration Recap (Lekha)

Discussion: This year it was a Worship Service. It was attended mostly by members of the Indian Community. There were about 30 people present and approximately 14 people watched online. Lekha said she received very good feedback and the WC members who attended said it was a truly beautiful experience.

Topic: Housekeeping: Opening Prayer & Reporting Hours (Mary)

Discussion:

1. Mary wondered if we want to keep doing an opening prayer since we will just have come from a worship service.
2. Mary has moved the hours reporting all into one spot and it will be available for us to use soon. She will be training Lekha on this soon.

Decisions: We all decided that we want to do an opening prayer before each meeting and will rotate leading it.

Action Item(s) for this Topic:

Action Item(s)	Owner	Target Date
1. Make a rotating schedule for each member of the WC to lead the opening prayer.	Mary	10/1/2021
2. Finish the hours reporting spreadsheet and process and send it out to council members.	Mary	10/7/2021

Topic: Retreat Update (All)

Discussion: Retreat is ready to go. Last week's walk-through went very well. The last planning meeting will be on Wednesday 9/22. Retreat is on 9/25.

Adjournment: Moved to adjourn by Mary, seconded by Laurie. The meeting was adjourned at 8:48 pm.

Meeting Timekeeper: Shari Steffen

Scribe schedule for meetings:

October 19 - Jacquie	January 18 - Beth	April 19 - Katie
November 16 - Katie	February 15 - Danielle	May 17 - Joe
December 21 - Joe	March 15 - Jacquie	June 21 - Beth

Volunteer Hours Reporting: Lekha